

GRADUATE and PROFESSIONAL STUDENT PETITION

gradschool@uh.edu

State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the university collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the university correct information about you that is incorrect.

Name: Chang Daniel First Middle myUH ID: 8 0 0 1 1 9 3 Contact Phone Number:				Current Student Information Career Graduate Program EDUC Plan Code HELPPHD		Petition Effective Term Fall Year 2026	
UH EMAIL ALIAS: dchang4@UH.EDU Students are required to maintain a valid destination email address in their myUH account				NOTE: Unless otherwise stated and approved, all petitions are effective at the start of the next academic term. All administrative actions become effective the day they are processed, unless otherwise stipulated and approved via petition. All petitions should be submitted to the advising office in the department of their degree objective to begin the approval process.			
PURPOSE OF PETITION							
☐ 1. Update program status/action (term activate, discontinue, etc)		☐ 2. Admissions status change (ex: conditional to unconditional)		☐ 3. Add new concurrent degree or certificate objective (career/program/plan)		☐ 4. Change current degree objective (program/plan)	
☒ 5. Degree requirement exception or approved course substitution		☐ 6. Leave of Absence (include specific term) (Attach supporting documentation)		☐ 7. Reinstatement to discontinued career (provide explanation)		☐ 8. Request to apply to graduate after the late filing period deadline	
☐ 9. Transfer Credit [One Institution per petition]		Institution Name _____ City/State/Zip _____		Hours Previously Transferred: _____ Transfer Credits on this request: _____		☐ 10. Change Admit Term	
Courses Approved for Transfer: _____		Catalog #: _____ Sem/Qtr Taken: _____		Transfer Credit Awarded: ☐ General Elective Credit ☐ UH Graduate Course Equivalencies: _____		☐ 11. Early Submission of Thesis/ Dissertation	
Catalog #: _____ Sem/Qtr Taken: _____		Catalog #: _____ Sem/Qtr Taken: _____		Catalog #: _____		☐ 12. Other (explain below)	
EXPLANATION OF REQUEST Substitute CUIIN 8329 for either ELCS 8330 or ELCS 8322 (i.e., advanced methods course on the HELPS degree plan). Also use SPEC 8394 as an approved elective on the HELPS degree plan. (attach additional documentation as needed)							
STUDENT SIGNATURE Please type your name as your signature.				DATE Administrative Request ☒			
REQUIRED APPROVALS				ACADEMIC OFFICE USE ONLY			
Graduate Advisor/Committee Chair Yali Zou 08/31/2026 <i>Yali Zou</i> ☐ APPROVE ☐ DISAPPROVE Print Name Date Signature				COMMENTS			
Graduate Studies/Program Director Kristen Hassett 08/31/2026 Kristen S. Hassett ☒ APPROVE ☐ DISAPPROVE Print Name Date Signature							
Department Chair if required Kristen Hassett 08/31/2026 Kristen S. Hassett ☒ APPROVE ☐ DISAPPROVE Print Name Date Signature							
Assoc/Asst Dean for Graduate Studies ☐ APPROVE ☐ DISAPPROVE Print Name Date Signature							
Vice Provost/Dean of the Graduate School ☐ APPROVE ☐ DISAPPROVE Print Name Date Signature							

Clear Form

UHGS 102020